

Fundraiser Request Form

SALES PROJECT POTENTIAL

**** This Form must be completed BEFORE any sales, advertisements, or fundraising efforts begin. ****

Activity or Project and Date _____

Group/Club Name _____

Which organization is sponsoring this event: Vermilion Local Schools _____ Boosters _____

Description of Fundraiser _____

Purpose of Fundraiser _____

Date(s) of Fundraiser/ Sales _____

Will items be purchased for this event? No _____ Yes _____ If yes, PO # _____

Items purchased from (Company name and address): _____

Items to be Sold _____

Estimate of Revenue Generated from Event _____

REQUESTED BY:

Advisor/Coach Date

APPROVED BY:

Principal or Building Administrator Date

Superintendent Date

Treasurer's Office Date

PAGE 2 (REVERSE SIDE) OF THIS FORM MUST BE COMPLETED AND SUBMITTED TO THE TREASURER'S OFFICE AT COMPLETION OF SALE

